

WITTERING PARISH COUNCIL www.witteringparishcouncil.com Parish Clerk: Ruth Demagalski Wittering Parish Council Wittering Parish Hall Townsend Road Wittering PE8 6BD clerk@witteringparishcouncil.com	
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**MINUTES OF WITTERING PARISH COUNCIL (WPC) MEETING
HELD AT 7.30 pm on THURSDAY, 23 JULY 2026 IN THE PARISH HALL**

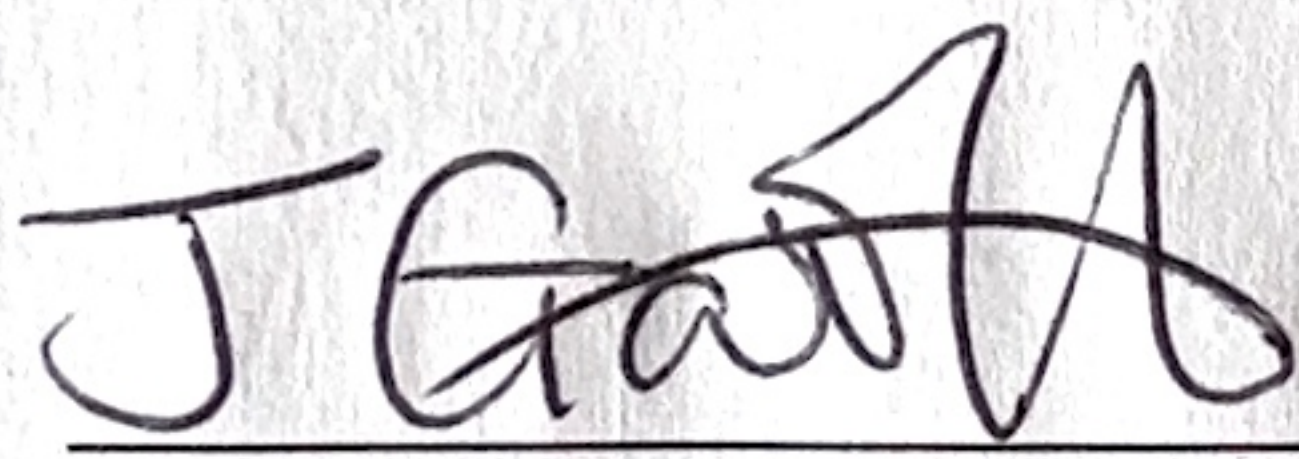
Item No	
26(07)57	Chair's Welcome The Chair welcomed everyone to the meeting and introductions were made by the Councillors/Clerk to members of the public present.
26(07)58	In Attendance: Jo Gault, (Chair) (JG), John Bradshaw (JB) Susie Briers (SB), Liz Putterill (LP), Emma Wilson-Jones (EWJ), Iain Wilkinson (IW), Dave Hughes (DH), Kate Jackson (KJ), Ruth Demagalski (Clerk) (RD). 8 members of the public, Apologies for Absence: Brian Day (BD)
26(07)59	Declaration of Interest The Chair reminded the Parish Councillors of their obligation under the Codes of Conduct to declare personal and pecuniary interest. JB declared an interest in all matters concerning All Saints' Church (as he is a Churchwarden). JG and EWJ declared their involvement with Wittering Events.
26(07)60	Public Forum New fencing work near church carried out by RAF, has support post missing and resident felt workmanship poor. Resident to provide photographic evidence to WPC for WPC to take up with RAF. Very positive feedback received from Summer Fair event hosted by Wittering Events team. JB proposed a vote of thanks. Station Commander attended fair and proposed working together with events team to possibly amalgamate Summer Fair and RAF Wittering Families Day. Next events are Remembrance Sunday tea on 07/11 and Christmas Fair on 23/11.
26(07)61	Minutes of the Meeting held on 23/06/2026 (amended as per DH). The Minutes of the Meeting held on 23/06/2026, were reviewed and approved as proposed by JB seconded by EWJ, agreed to by those present and signed by the Chair.

26(07)62	Matters Arising from the Minutes of 23/06/26 Finance Subcommittee: Funding request for levelling of oil tank at Parish Church of £1,450 plus VAT. Proposed by KJ, seconded by EWJ and agreed by parish councillors. APPROVED. Costings to move to Scribe Financial Software shared at meeting. Proposed by JB, seconded by LP and agreed by parish councillors. APPROVED Local Plan Subcommittee: Local Plan not in cabinet July consultation, moved back to Sept/Oct. Delay having impact on progress with Neighbourhood Plan. Both plans need to be aligned. LP to draft letter to PCC advising delays to Local Plan hindering Neighbourhood Plan – cc Gavin Elsey and Sam Carling. Building/Land Sub Committee: Complaint received from a resident in The Limes regarding overgrown trees in Park Farm. Gavin Elsey suggested we contact Charlotte Palmer at PCC asking her to come and survey. RD to draft letter asking for a survey to be carried out. St George's Food Hub – further communication received regarding the proposal for the provision of meals at same time as food hub on in Parish Hall. This was proposed by JB, seconded by KJ and approved by all. RD to respond to Ashley to confirm date in September when this will start. Garages and Parish Hall refurbishment – it was agreed the garages needed to be demolished and hard core dug up to see the extent of any tree root damage to S&SC/Hall before any refurbishment works took place to the Hall. Bookings calendar to be opened up again for September. It was agreed the History Boards would be moved to the September meeting. Policing/Traffic Subcommittee: Environmental impact caused by speed bumps has meant this is not an option for Church Road. It was noted the yellow lines outside the school and corner of Church Road/Townsend Road. RD to contact Lee Moore at PCC re lines outside Casworth Motors that were promised. RD to also write to the Phoenix Shop asking for the directional parking sign to be repositioned nearer the road. Suggestion of designing a poster advising how people can report anti-social behaviour as this seems to be increasing in the Village. Policing/Traffic Subcommittee to look into this. One member of the public attended the recent Neighbourhood Policing surgery – resident was victim of recent egg throwing incident which is being investigated by the police. Policies/Procedures Subcommittee The appointment of Active Council as the provider of the .gov.uk domain was agreed, although the most expensive it was felt they would provide the most suitable service provision for WPC. Proposed by JB, seconded by LP, agreed by all members of the Council. JG to take forward.
26(07)63	Wittering Village Neighbourhood Plan: see comments in 26(07)62 above.

26(07)64	Village Events: Please see 26(07)60 above.
26(07)65	Planning No planning applications submitted.
26(07)66	Correspondence Already circulated.
26(07)67	Finance To approve the expenditure to 30 June 2026 – proposed by JB, seconded by LP and agreed by all Councillors.
26(07)68	Matters for Future Consideration Matter for future discussion at the meeting on 24 September 2026 are: Update on trees Update on progress with .gov.uk implementation Provision of Councillor surgeries Update on demolishing garages.
26(07)69	Date of the next meeting To confirm the date of the next meeting – 7.30 pm on 24 September 2026 in Wittering Parish Hall
26(07)70	Finance – Budget & Investments (Closed Meeting) There was no budget for 2025/26 or 2026/27 produced. This was noted by the CAPALC internal auditors leading a Clerks training course attended by RD. RD has provided a 3 month actual/9 months budget/forecast to 31.3.2026 which included an increase for the key holder subject to the key holder's agreement. Proposed by SB, seconded by KJ and agreed by all Councillors. No discussion regarding the amounts in the deposit accounts took place and will need to be reviewed before September meeting.

Ruth Demagalski, Wittering Parish Clerk and Responsible Finance Officer

SIGNED


Chair

DATE 24 September 2026