

WITTERING PARISH COUNCIL www.witteringparishcouncil.com Parish Clerk: Ruth Demagalski Wittering Parish Council Wittering Parish Hall Townsend Road Wittering PE8 6BD clerk@witteringparishcouncil.com	
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All Councillors are hereby summoned and required to attend, in person, the Meeting of the Parish Council at 7.30 pm on Thursday, 24 September 2026 in the Parish Hall, Townsend Road, Wittering. PE8 6BD.

Members of the Public and Press are invited to attend and to participate in Public Open Time and may record the Council meetings but are reminded that they shall not do so in a way that would disrupt the meeting.

Ruth Demagalski

Ruth Demagalski, Clerk, Wittering Parish Council

AGENDA

Item No	
26(09)71	Chair's Welcome
26(09)72	In Attendance and Apologies for Absence
26(09)73	Declaration of Interest - In accordance with Sections 30(3) and 235(2) of the Localism Act 2011 Councillors should declare any personal, prejudicial or pecuniary interests pertaining to the agenda.
26(09)74	Public Forum - 20 minutes to be set aside to receive representations from members of the public. 5 minutes will be allocated for each individual speaker. Julie Cunnington Jinks – Update on new Bus Service.
26(09)75	Minutes of the Meetings held on 23 July 2026 To agree and sign the draft minutes of the Parish Council meeting held on 23 July 2026.
26(09)76	Matters for Discussion, Consideration and Approval
	Councillor Surgery – 11/09 to include: Update from LP & KJ on first surgery and actions resulting from surgery. - Trees (including The Limes) - State of footpath alongside the A1 - Facilities for 11 – 18-year-old Wittering residents - Dog waste bins - Phone Box library

	- Football club showers (Finance sub-committee below see below). - Date for next surgery to be arranged.
	<u>FINANCE SUB COMMITTEE</u> • Damage to church notice board – agree donation amount from Chair’s Allowance. • Update on Interim budget vs Actual figures YTD • Appointment of new internal auditor – letter of engagement • Funding Request - Wittering Remembrance Event • Funding Request – Wittering Events • Approval of quote for the football pavilion showers • Finance subcommittee decision to not pay for the gas utility for the football pavilion. This cost to be borne by the football clubs. To be agreed by the full council. • Adoption of WPC Reserves Policy • Discussion re potential move to Unity Trust Bank from Barclays • Approval of overtime payments for Clerk/RFO. • NALC Annual Pay Award Amount to be noted only.
	<u>PARISH COUNCIL OWNED BUILDINGS & LAND SUB COMMITTEE</u> • Update on provision of meals by George’s Food Hub • Container works update • Update re. garages • Valuation quotes for WPC buildings for insurance purposes – approval of quote. • Bowls Club Hedge & Beech/Cherry tree tidy – approval of quote • Football pavilion/club - update on fire alarm panel repairs - update on boiler service - update on quotes for visiting team’s showers - discussion on gas utility bill and funding
	<u>POLICE/TRAFFIC</u> • Wittering A1 flyover campaign – full discussion on how/if this campaign should continue • Traffic Survey Update • Update on traffic camera temporarily situated near Brock Close/Church Road • Update on double yellow lines – response from PCC
	<u>POLICY & PROCEDURES</u> • Progress update on move to the .gov.uk domain and website • Update on keyholder contract of employment
26(09)77	Wittering Village Land & Neighbourhood Plan • Update on meetings and discussions held since July WPC Meeting
26(09)78	Village Events • Update on event planning
26(09)79	Planning • No planning requests submitted
26(09)80	Correspondence • As already circulated
26(09)81	Finance • To approve the payments included on the financial statements dated July & August

	2026 To discuss and review the AGAR and external report from PKF Littlejohn, external auditor.
26(09)82	Matters for Future Consideration Items for discussion at Parish Council meeting on 22 October 2026
26(09)83	Date of the next meeting To confirm the date of the next meeting at 7.30 pm on 22 October 2026 in Wittering Parish Hall.

Ruth Demagalski, Wittering Parish Clerk and Responsible Finance Officer