

Wittering Parish Council

Scheme of Delegation to the Clerk

Under certain circumstance, it may not be possible to have a quorate meeting of the council to discuss financial and planning matters.

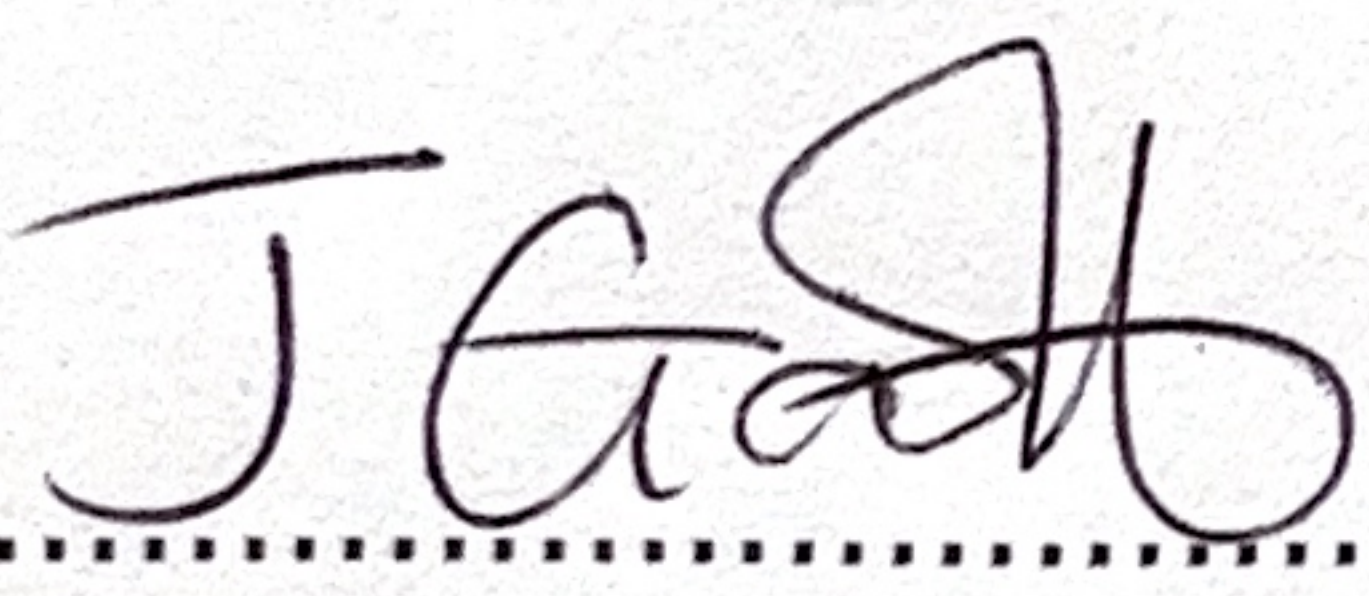
When that situation arises, Wittering Parish Council have undertaken to delegate certain responsibilities to the Parish Clerk, as Proper Officer and Responsible Finance Officer of the Council

The Scheme of Delegation under the Local Government Act 1972 s101 authorises the Parish Clerk to undertake the following functions on behalf of Wittering Parish Council

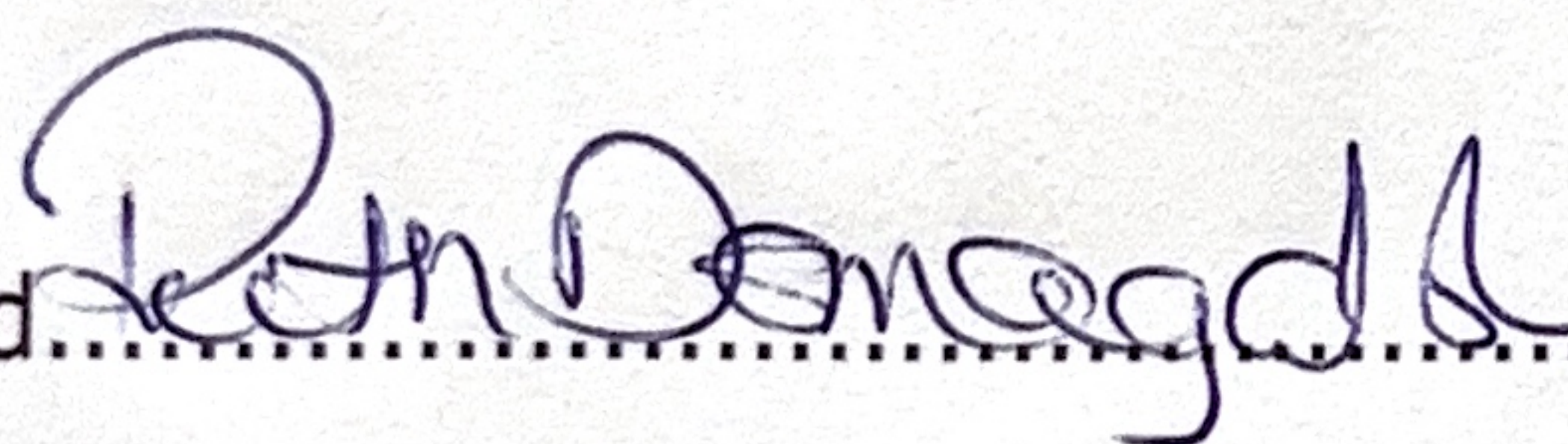
(1) Authorisation of routine expenditure within the agreed budget up to a limit of £75.

(2) Authorisation of emergency expenditure up to £500. In the event of an emergency, the Parish Clerk should endeavour to contact the Chair/Vice Chair and other Councillors before authorising the expenditure. If, for whatever reason, this is not possible, the Parish Clerk may authorise the expenditure.

Approved and adopted by Wittering Parish Council 28 May 2026 reviewed annually.

Signed  Date 28/5/26

Chair, Wittering Parish Council

Signed  Date 28/5/26

Clerk, Wittering Parish Council