

WITTERING PARISH COUNCIL

www.witteringparishcouncil.com

Parish Clerk:

Ruth Demagalski
Wittering Parish Council
Wittering Parish Hall
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Wittering
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All Councillors are hereby summoned and required to attend the Annual Meeting of the Parish Council at 7.30 pm on Thursday, 28 May 2026 in the Parish Hall, Wittering. *Please note the Annual Parish Meeting will take place from 7.00pm to 7.30pm on the same evening.*

Members of the Public and Press are invited to attend and to participate in Public Open Time and may record the Council meetings but are reminded that they shall not do so in a way that would disrupt the meeting.

AGENDA

Item No	
26(05)17	Chair's Welcome
26(05)18	In Attendance and Apologies for Absence
26(05)19	Declaration of Interest
26(05)20	Chair's Report
26(05)21	Election of Officers <ul style="list-style-type: none">• Appointment of Chair to the Parish Council• Appointment of Vice Chair to the Parish Council Appointment of Committees <ul style="list-style-type: none">• Finance Sub-Committee• Parish Council Owned Buildings & Land Sub-Committee• Police/Traffic Sub-Committee• Policy & Procedures Sub-Committee
26/05/22	Chair, Vice Chair and all Parish Councillors to Each Sign a Declaration of Acceptance
26(05)23	Clerk's Report
26(05)24	Public Forum
26(05)25	Minutes of the Meetings held on 30 April 2026 To approve the Minutes.
26(05)26	Matters arising from the Minutes of 30 April 2026
	PCC Draft Local Plan, Proposed Development of 3,000 houses West of Wittering
	Wittering A1 Flyover Campaign Group & Transport Assessment for Harriers Rest <ul style="list-style-type: none">• Feedback and actions from meeting with PCC and Sam Carling, MP on 11/05

	Village Events
	Wittering Village Neighbourhood Plan <ul style="list-style-type: none"> Funding request - £10k – see email from Maxine Palmer
	Speed Radars
	History Boards
	IT Policy, Parish Councillor Email Addresses & move to .gov.uk domain
	Maintenance of the Village Hall
	Traffic Calming Measures
26(05)27	Traffic Survey
26(05)28	Bus Service Campaign <ul style="list-style-type: none"> update on new service launch
26(05)29	Police Matters <ul style="list-style-type: none"> PC Oliver Gregory's contact details are now available on the website for anti-social behaviour reporting, etc.
26(05)30	New Agenda Items: <p>War Memorial Maintenance</p> <ul style="list-style-type: none"> A working party be formed from volunteers from the village and camp, getting together at least 3 times a year for an hour or 2, to inspect and tidy the memorial up. The stones be arranged in a separate location to stop the leeching of paint onto the memorial. A decision made to determine the length of time that the wreaths/flowers are left on the memorial. Draft agreement between Wittering Parish Council and Wittering Parish Church has been circulated to Councillors for discussion/approval. Signed agreement for War Memorial maintenance signed by WPC and All Saints Church available on website. <p>S&SC Repairs</p> <ul style="list-style-type: none"> Overgrown trees Works for containers – update on quotes <p>Replacement Bins/Dog Waste Bins/Large Household Refuse Truck</p> <ul style="list-style-type: none"> Update from Gavin Elsey
26(05)31	Planning
26(05)32	Correspondence <ul style="list-style-type: none"> Already circulated
26(05)33	Finance <ul style="list-style-type: none"> To approve the payments included on the financial statement dated 30 April 2026 Annual Return for Year Ending 31 March 2026 (AGAR) <ul style="list-style-type: none"> a) Section 1 Statement of Accounts b) Section 2 Annual Governance Statement c) Section 4 Internal Audit & Report Discuss move to Parish Council approved financial software. Scheme of Delegation – agree and sign document
26(05)34	Matters for Future Consideration <ul style="list-style-type: none"> To consider Agenda items for the next meeting not a bring forward to already covered above.
26(05)35	Date of the next meeting To confirm the date of the next meeting 7.30 pm on 25 June 2026 in Wittering Parish Hall.

Ruth Demagalski, Wittering Parish Clerk and Responsible Finance Officer