

**WITTERING PARISH COUNCIL**

[www.witteringparishcouncil.com](http://www.witteringparishcouncil.com)

**Parish Clerk:**

Ruth Demagalski  
Wittering Parish Council  
Wittering Parish Hall  
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All Councillors are hereby summoned and required to attend the Meeting of the Parish Council at 7.30 pm on Thursday, 30 April 2026 in the Parish Hall, Wittering.

Members of the Public and Press are invited to attend and to participate in Public Open Time and may record the Council meetings but are reminded that they shall not do so in a way that would disrupt the meeting.

## AGENDA

| Item No |  |
|---------|--|
| 26(04)1 | <b>Chair's Welcome</b>   |
| 26(04)2 | <b>In Attendance and Apologies for Absence</b>   |
| 26(04)3 | <b>Declaration of Interest</b>   |
| 26(04)4 | <b>Public Forum</b>  |
| 26(04)5 | <b>Minutes of the Meetings held on 26 March 2026</b><br>To approve the Minutes.  |
| 26(04)6 | <b>Matters arising from the Minutes of 26 March 2026</b>   |
|         | <b>Wittering A1 Flyover Campaign Group &amp; Transport Assessment for Harriers Rest</b>  |
|         | <b>Village Events</b>  |
|         | <b>Wittering Village Neighbourhood Plan – update on new group</b>  |
|         | <b>S&amp;SC – Hive Thermostat Installation</b><br>- additional quotes to compare with Frontline                                    |
|         | <b>Speed Radars</b>  |
|         | <b>History Boards</b>  |
|         | <b>IT Policy, Parish Councillor Email Addresses &amp; move to .gov.uk domain</b>   |
|         | <b>Structural Survey of Village Hall – observations by Chris Browne</b>  |
|         | <b>Maintenance of the Village Hall</b><br>- Update re need for R&D survey and roof repairs before any internal refurbishment works |
|         | <b>Parish Hall Hire</b><br>- Risk Assessments for Events   |
|         | <b>Landscaping the area around the Village Sign</b><br>- specification list for upgrades   |
|         | <b>Traffic Calming Measures</b>  |
| 26(04)7 | <b>Traffic Survey</b>  |

|                 |   |
|-----------------|---|
| <b>26(04)8</b>  | <b>Bus Service Campaign</b><br>- new service provider – awaiting final details of service times   |
| <b>26(04)9</b>  | <b>Police Matters</b><br>- Matters Arising from Police Surgery on 29/04/2026  |
| <b>26(04)10</b> | <b>Organisation Reports</b>   |
| <b>26(04)11</b> | <b>Planning</b><br>- 26/002189/HHFUL – Wittering Manor, Townsend Road   |
| <b>26(04)12</b> | <b>Correspondence</b><br>• Already circulated   |
| <b>26(04)13</b> | <b>New Agenda Items</b><br>- Overgrown trees alongside S&SC and footpath<br>- Future WPC meeting dates -<br>- Use of drone to carry out aerial picture of land proposed for development – email to RAF<br>- Installation of key safe/s for village hall<br>- Request for funding from bus campaign group to promote new Centrebus service (ref <b>26(04)8</b> above)<br>- CAPALC – Essential Clerk Training in July |
| <b>26(04)14</b> | <b>Finance</b><br>• To approve the payments included on the financial statement dated 31 March 2026 (attached).<br>• Clerk's annual increase from 1 April 2026 to 31 March 2027 (based on NALC Rates) plus Office Rental<br>• Reconfirm limit before the need to obtain further quotes.<br>• Update on banking signatories<br>• Application for debit card for WPC business   |
| <b>26(04)15</b> | <b>Matters for Future Consideration</b><br>• To consider Agenda items for the next meeting not a bring forward to already covered above.  |
| <b>26(04)16</b> | <b>Date of the next meeting</b><br>To confirm the date of the next meeting (APM/AGM)– 7.00 pm on 28 May 2026 in Wittering Parish Hall.  |

**Ruth Demagalski, Wittering Parish Clerk and Responsible Finance Officer**