

**WITTERING PARISH COUNCIL**[www.witteringparishcouncil.com](http://www.witteringparishcouncil.com)**Parish Clerk:**

Mrs D P McCumiskey  
 6 Hillside Gardens  
 Wittering  
 Peterborough  
 PE8 6DX

Tel: 01780 782668

clerk@witteringparishcouncil.com



All Councillors are hereby summoned and required to attend the Annual General Meeting of the Parish Council after the Annual Parish Meeting on Thursday, 16<sup>th</sup> May 2024 in the Parish Hall, Wittering.

Members of the Public and Press are invited to attend and to participate in Public Open Time and may record the Council meetings but are reminded that they shall not do so in a way that would disrupt the meeting.

## AGENDA

Item No	
24(05)1	<b>Chairman's Welcome</b>
24(05)2	<b>In Attendance and Apologies for Absence</b>
24(05)3	<b>Declaration of Interest</b>  Councillors are reminded of their obligation under the Codes of Conduct to declare personal and pecuniary interest.
24(05)4	<b>Election of Officers</b> <ul style="list-style-type: none"> <li>• Appointment of Chair to the Parish Council</li> <li>• Appointment of Vice Chair to the Parish Council</li> <li>• Appointment of Committees               <ul style="list-style-type: none"> <li>• Finance Sub-Committee</li> <li>• Parish Council Owned Buildings Sub-Committee</li> <li>• Parish Council Owned Land Sub-Committee</li> <li>• New Parish Hall Sub-Committee</li> </ul> </li> </ul>
24(05)5	<b>Minutes of the Meeting held on 11<sup>th</sup> April 2024</b>  To approve the Minutes.
24(05)6	<b>Matters arising from the Minutes of 11<sup>th</sup> April 2024</b>
	<b>Wittering A1 Flyover Campaign Group</b>
	<b>New Wittering Community Building</b>
	<b>Village Events</b>
	<b>Village Bus Service</b>
	<b>Neighbourhood Plan</b>
	<b>Speedwatch – Quote of £4,679.98 (net) received</b>

	<b>Communications with Residents</b>
	<b>Parish Hall – Terms &amp; Conditions</b>
	<b>Key Holders for Parish Council Owned Buildings</b>
	<b>Storage Container</b>
	<b>Nature Recovery Plan in Wittering</b>
24(05)7	<b>Parish Council Logo</b>
24(05)8	<b>Parish Hall Fire Safety Report</b>
24(05)9	<b>Parish Hall Baby Changing</b>
24(05)10	<b>Parish Hall PRS PPL Licence – Invoice of £1,982.56 (net) received</b>
24(05)11	<b>Police Matters</b>
24(05)12	<b>Organisation Reports RAF Report</b>
	<b>Sports &amp; Social Club</b>
	<b>Football Club</b> The Football Club will be holding a presentation on the playing field on 22 <sup>nd</sup> June 2024.
24(05)13	<b>Planning</b>  24/00183/HHFUL Front ground floor extension at 51 Church Road, Wittering – Permitted 24/00276/HHFUL Demolition of single storey extension, construction of single storey and two storey rear extension at 8 Eccles Road, Wittering – Permitted 23/01750/FUL Installation of an approximately 4.3km below ground pipeline as a diversion to an existing pipeline at Collyweston – Awaiting Decision
24(05)14	<b>Correspondence</b>  <ul style="list-style-type: none"> <li>• Various CAPALC Bulletins</li> <li>• Annington Homes – Potential Support</li> </ul>
24(05)15	<b>Finance</b>  <ul style="list-style-type: none"> <li>• To approve the payments included on the financial statement dated 30<sup>th</sup> April 2024 (attached)</li> <li>• Internal Audit Fee 2024</li> <li>• Annual Return for Year Ending 31<sup>st</sup> March 2024 <ul style="list-style-type: none"> <li>• Section 1 Statement of Accounts</li> <li>• Section 2 Annual Governance Statement</li> <li>• Section 4 Internal Audit &amp; Report</li> </ul> </li> </ul>
24(05)16	<b>Matters for Future Consideration</b>  To consider Agenda items for the next meeting not already covered above.
24(05)17	<b>Date of the next meeting</b>  To confirm the date of the next meeting – 7.30 pm 13 <sup>th</sup> June 2024.

**Deirdre McCumiskey, Wittering Parish Clerk and Responsible Finance Officer**