

WSSC  
Wittering  
Cambridgeshire

Present	Lisa Creighton Grahame Robinson Rowena Thistlewood James Creighton Craig Butress Mandy Kirkman Leanna Deakin	Chairperson Secretary Treasurer Committee Member Committee Member Bar Manager Staff	
Apologies	Wendy Moore JP Foster Mike Salmon Amy Turton Jay Carroll	Committee Member Committee Member Committee Member Committee Member Committee Member	

Agenda Items

Action

- |  |                    |
|--|--------------------|
| <p>1. <b>Picnic Table Refurbishment</b> – The picnic tables on the patio have seen better days and are in desperate need of having the wood replaced. Quotes have been obtained.<br/><b>Actions</b> – Quote required for replacement / repair of existing picnic tables on the patio. Grahame will try to find quotes for wood replacement and cost a carpenter to carry out the repairs (<i>Ongoing</i>)</p>                      | Grahame            |
| <p>2. <b>Cellar Chiller</b> – The Committee discussed the need for a new chiller for the cellar.<br/><b>Actions</b> – Quote received amounting to £2994 fitted. It was proposed by Craig that we accrue the funding to carry out the upgrade. <b>Voted Unanimously</b></p>   | Craig (All)        |
| <p>3. <b>Rule / Constitution Change</b> – It was proposed that the existing Club Rules / Constitution is no longer fit for purpose and does not cover important issues. It was agreed unanimously that they would be discussed in length at a separate meeting with a view to presenting at the next Club AGM. <b>Secretary to arrange a separate meeting to discuss further.</b> (Update – meeting arranged for Thu 15/02/24)</p> | Grahame (Officers) |

**Finance**

4. 2023 - Total net sales £236,737 (2022 £197,665)
5. 2023 - £4,087 Square Fees
6. 2023 - Discounts & Complementary - £1,676 (2022 £3,504.72)
7. 2023/24 Financial Year £196,760 YTD v 2022/23 YTD £169,000
8. Sales up YOY but January running 12% behind last year
9. 2023 - 3,795 Staff Hours v 2,941 2022 (No Longer viable)
10. Wages 2021 - £51k. 2022 - £55.5k. 2023 YTD - £50k with £17k forecast.
11. All staff hours to be during opening hours with the delivery exceptions
12. 2023 Entertainment Costs - £4,158 v 2022 £1,600

**Finance Continued:**

- 13. Currently in a solvent position to be able to cover current liabilities.
- 14. Pension Regulator submissions all up to date and we are fully compliant.
- 15. New Accountant Price Bailey - Estimated yearly saving £4,000
- 16. Accountants now WS&SC HMRC Delegate
- 17. Parish Council Grant - £1k grant issued for purchase of Racking for shed.
- 18. Cost Price Increases - Bookers prices increasing on Brands (Coke, Walkers Etc) in April 2024
- 19. Utilities - Electric reduction forecast from August 0.05p per KW
- 20. Heineken – There may be a Price increase on some items from February 2024
- 21. National Living Wage (£2,8k based on current run rate)

All

**Proposed Spending:**

- 22. New door Entry System with RFID and intercom entry to ensure the safety and of staff and customers and ensure that only members enter the premises. Basic 1 door system £500, premium system £2,220. The cost of installing the system would be accrued over the coming months with a view to installing for the new membership / financial year. Proposed by Craig and discussed by the Committee, it was agreed that a full system would be beneficial to cover the front and rear doors. Voted and carried unanimously by the committee.
- 23. New chiller for Cellar > Quote received, suggest we approve & Accrue finances £2,994 (Discussed – see Actions above)
- 24. The Club will need part Decoration - to include doors and bottom of bar.
- 25. Dart Board & Matt replacement agreed by the Committee with a view to replacing immediately. (Completed)
- 26. Pool Table Recover is estimated to cost around £260. This is something that will need to be done but not yet. Will review again in July.
- 27. Patio Benches refurbishment (Discussed - see Actions above)
- 28. Pre block book discos – as a cost saving measure pre booked (in block) bookings of the Disco will achieve a discount. This will be actioned
- 29. Club seats need refurbishing / cleaning and it was proposed that a quote is achieved to do this.

Craig / All

All

All

Craig

All

Grahame

Ents Team

All

**Entertainment –**

- 30. The Cheesy Pig have approached the club, following the success achieved on the Christmas Raffle Night (16/12/23), with a view to attending the Club on a monthly basis. It was decided to approach the Parish council for permission for the caterer to attend during significant monthly events at the Club. GR to approach Parish Council for initial permission. (Update – Parish Council have agreed in kind on a provisional basis to be reviewed in April 2024)
- 31. Full Entertainment calendar to be agreed and shared.
- 32. Valentines Disco & Raffle – Ents Team will arrange
- 33. Free Pool Mondays
- 34. Open Mic days -cost implications for equipment needed / will look into borrowing equipment if available

Grahame (All)

Ents Team

Ents Team

Ents Team

Ents Team

**AOB**

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|--|-----|
| 35. Parish Council approached the club and asked that a clean up was made around the venue. This is an ongoing action and will be maintained.  | All |
| 36. Staff Member Leanna Deakin offered her resignation due to moving on and the Committee offered their thanks and gratitude for her excellent service over the years. It was agreed unanimously that Leanna would not be replaced at this time. | All |

**Dates for the Diary**

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|--|-----|
| Thursday 15th February 2024 – Meeting to discuss Club Rules / Constitution | All |
| Thursday 22 <sup>nd</sup> February 2024 – Next Committee Meeting           | All |
| Thursday 21 <sup>st</sup> March 2024 – Committee Meeting                   | All |
| Tuesday 09 <sup>th</sup> April 2024 – Annual General Meeting               | All |

Next Committee Meeting Thursday 22<sup>nd</sup> February 2024

Meeting close 21:15PM

13 Sept 23

**Committee Members:**

Wittering Sports & Social Club Agenda / Minutes – 16 January 2024

Lisa Creighton	Chairperson
Grahame Robinson	Secretary
Rowena Thistlewood	Treasurer
James Creighton	
Ellie Kapler	
Rowena Thistlewood	
Craig Buttress	
Mike Salmon	
JP Foster	
Amy Turton	
Wendy Moore	
Jay Carroll	